



सरस्वती शिक्षक प्रशिक्षण महाविद्यालय

(राष्ट्रीय अध्यापक शिक्षा परिषद् से मान्यता प्राप्त)

सरदारशहर-331403, जिला-चूरु (राजस्थान)

Website : saraswatitcollege.com, E-mail : sttcollegesds@rediffmail.com

6.2.2: The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

RESPONSE :

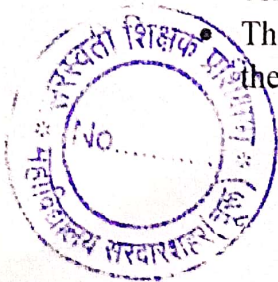
The College is administered by the Rajasthan Province which has an exclusive Commission for Higher Education. The Higher Education Commission formulated the Corporate Policies for Higher Education to be followed by all colleges under the Rajasthan Province. Based on the need, and according to the policy of Higher Education, Guidelines and Procedures are formulated by the College and get approval from the Higher Education Commission through the Board of Management.


The overall planning and development of the institution is done by the Board of Management under the Presidentship of the Provincial and locally executed under the directions of the Chairman of (IQAC), the Rector of the College.

The day-to-day administrative affairs of the College are managed by the Executive Board of Management (IQAC), of which the Rector, the Secretary, the Principal and the Campus Treasurer are members, and assisted by the IQAC Administrative Committee consisting of experienced members of the faculty.

- The Secretary is the administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructure.
- The Principal is the IQAC head, ensuring the proper conduct of all the academic, research and extension activities.
- The Campus Treasurer is responsible for all financial matters.
- The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines.
- The Non-statutory Bodies are constituted by the Board of Management to complement the functions of the Statutory Bodies.

The Board of Management nominates other academicians and experts in to these Bodies to strengthen the functioning of the College.




श्रीधर
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सरदारशहर



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- The programmes, courses and activities are periodically evaluated by the College and reported in the appropriate Bodies for proper implementation.
- There are Committees, Cells and Associations focusing on specific tasks and roles in the College.
- The executive leadership is shared with The Vice-Principals, the Controller of Examinations, the academics, the research, the students, the women Students, IQAC Co-Ordinator and all the Heads of the Departments.
- There is a written Job Description for each office and given to the officials at the time of appointment.
- The office of the Controller of Examinations has compiled all the rules and regulations of the evaluation system in a booklet.
- The Public Relations Officer communicates with the public and the press during all important events of the College.
- The Management encourages the faculty to participate in various committees. This enhances the leadership qualities and skills.
- The Grievance redressal committees have been formed for both staff and the students.

The power delegation and decentralization of authority enrich the effective and efficient functioning of the institution in all its spheres of planning, decision-making and implementation. The Management plays a crucial role in enriching the bottom-up approach in planning and execution of various academic activities.




प्राचार्य

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